

Carmel at the California Club POA

Building # _____

C/O Florida Advanced Properties, Inc.
12895 SW 132nd Street, Suite 103
Miami, FL 33186
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PLEASE NOTE THE FOLLOWING INSTRUCTIONS BELOW CAREFULLY BEFORE MAILING OR BRINGING YOUR APPLICATION

Application for Consent to Sale

If you have any questions or require additional assistance, please do not hesitate to contact our screening department via email at Applications@floridaadvanced.com.

This application form fully completed to include the below documents and must be received by the Association, at the address below, **no less than twenty (20) working days prior** to the date action is desired of the Association. The Board of Directors will have ten (10) days after to approve or deny an applicant.

Missing or incomplete information will cause the application to be returned without action.

- Authorization for release of background, (all applicants over the age of 18)
- If married with different last names, must present marriage certificate.
- Original police report (all applicants over the age of 16)
- Copy of fully executed sales contract
- Copy of Condo Rider
- 3 months proof of Income
- Photocopy of picture ID (all applicants over the age of 18)
- Photocopy of valid unexpired auto registration, (for each vehicle)
- Two (2) letters of recommendation (all applicants over the age of 18)
- Payment for the application fee.

Application Fee is NON-REFUNDABLE and payable to FLORIDA ADVANCED PROPERTIES

- Standard: \$200.00 per person (except husband/wife or parent/dependent child)

Restrictions:

- New Residents must be approved in written form to the Association, with ten (10) days in advance notice to move in or out, so that the Association can make the proper arrangements.
- Residents are permitted to move into the building between the hours of 8:00am and 8:30pm Monday through Saturday.
- If you are having work done in your unit it must be done between the hours of 9:00am and 8:00pm Monday through Friday.
- All maintenance fees must be current at time of application.
- All boxes to be crushed and folded taken to dumpster on bulk area.
- If sale, buyer agrees to provide the Management Company with a copy of the Closing Statement no later than seven (7) days after closing date.
- **Occupancy Regulations: NO more than two (2) occupants per room.**

I certify that I have read and understand the above application and restrictions.

Signature of Applicant: _____

Date: _____

Signature of Co-Applicant: _____

Date: _____

Signature of Owner: _____

Date: _____

Application for Consent to Sale, Lease or Occupancy

- This application and the attached application must be completed in detail by the proposed buyer, tenant or occupant.
- Please attach a copy of the sales contract or lease agreement to this application.
- The seller (current owner) shall provide the buyer with a copy of all the documents.
- Processing of this application will begin after all required forms have been completed, signed, and in the management’s office.

Date: _____ Approximate Closing Date (if applicable): _____

MUST BE COMPLETELY FILLED OUT

Owner’s Name: _____ Telephone: _____

Owner’s Mailing Address: _____

Owner’s Email Address: _____

Name and Telephone of Realtor: _____

BUYER INFORMATION

NAME of Proposed Buyer(s) (as they will appear on Title) OR Tenant

a) _____ b) _____

NAME, AGE AND RELATIONSHIP of ALL other family members that will occupy the unit:

NAME	AGE	RELATIONSHIP
_____	_____	_____
_____	_____	_____
_____	_____	_____

1. I represent to the Board of Directors that the purpose for this application is for PURCHASE.
2. I hereby agree for myself and on behalf of all persons who may use the unit which I seek to purchase/rent that we will abide by all the restrictions contained in the By-Laws, Rules and Regulations, Condominium Documents and restrictions which are or may in the future be imposed by the Board of Directors of Carmel at the California Club POA.
3. I understand that I will be present when guests, relatives or children who are not residents occupy the unit.
4. I have _____ have not _____ received from the current owner a copy of all the Condominium Documents and Rules and Regulations. Renters acknowledge receiving from owner the Rules and Regulations for the Associations.
5. I understand that the acceptance for purchase of a unit is conditioned upon the truth and accuracy of this application and upon the approval of the Board of Directors of both the POA and the building board. Occupancy prior to final approval is prohibited.
6. I understand that the Board of Directors of Carmel at the California Club POA hereinafter referred to as “the Community Association,” may cause to be instituted such as an investigation of my background as the Board of Directors may deem necessary. Accordingly, I specifically authorize the Board of Directors or their Agents to make such an investigation and agree that the information contained in this and the attached application may be used in such investigation, and that the Board of Directors of and Officers of the Community Association itself shall be held harmless from any action or claim by me in connection with the use of the information contained herein or any investigation conducted by the Board.
7. A final Certificate of Approval signed by the Board of Directors of the POA and Building will be issued after a brief meeting in order to close the sale or to rent the unit.

Name: _____
(Last) (First) (Middle)

Co-Applicant: _____
(Last) (First) (Middle)

Applicant Cell: _____ Co-Applicant Cell: _____

Email: _____ Email _____

Present Address (NOT the address you are moving to): _____
(Street)

(City) (State) (Zip)

Present Landlord/Mortgage Company (NOT for the address you are moving to):

(Name) (Telephone)

Date of Birth: _____
(Applicant) (Co-Applicant)

License Number: _____
(Applicant) State (Co-Applicant) State

Children: _____ Pets: _____
(How many and ages) (Description and approximate weight)

Total Number of people to occupy premises: _____

Is Co-Applicant spouse? If not, specify relationship: _____

In case of Emergency, notify: _____ Telephone: _____

Make, Model & Color: _____ Tag Number: _____
(Vehicle 1)

Make, Model & Color: _____ Tag Number: _____
(Vehicle 2)

EMPLOYMENT INFORMATION:

(Applicant's Employer) (Employer's address)

(Position) (Date of Employment) (Employer's telephone)

(Co-Applicant's Employer) (Employer's address)

(Position) (Date of Employment) (Employer's telephone)

NAME & PHONE OF RELATIVE: _____

CHARACTER REFERENCES OTHER THAN RELATIVES:

_____ (Name)	_____ (Home telephone)	_____ (Office/work telephone)
_____ (Name)	_____ (Home telephone)	_____ (Office/work telephone)
_____ (Name)	_____ (Home telephone)	_____ (Office/work telephone)

CERTIFICATION TO APPLICATION FOR SALE:

In making the foregoing application, I am aware that the decision of the Board of Directors will be final and that no reason will be given for any action taken by the Board of Directors. I agree to be governed by the determination of the Board.

I certify that I have read and understand the above application.

Association Name: **CARMEL AT THE CALIFORNIA CLUB POA**

Unit #: _____ Building #: _____

Approval is hereby granted to Carmel at the California Club POA as Agent, to investigate all information supplied on this application and a full disclosure of pertinent facts may be made to Carmel at the California Club POA is authorized to obtain credit rating through a credit reporting agency.

Signature of Applicant

Signature of Co-Applicant

Date: _____

Date: _____

THIS APPLICATION MUST BE COMPLETED IN FULL BY PROSPECTIVE BUYER(S)

ASSOCIATION RULES:

- NO PARTIES OR LARGE GATHERINGS OUT ON LAWN
- NO PETS HOUSED OR LEFT ON PATIO
- NO PETS SHALL BE ALLOWED TO DISTURB RESIDENTS.
- NO TRASH, GARBAGE OR OTHER PERSONAL ITEMS LEFT IN YARD OR ON SHRUBBERY
- NO COOKING ON PATIO OR NEAR BUILDING
- NO ENDANGERING THE HEALTH OR WELL BEING OF OTHERS THROUGH INCOSIDERATE ACTS
- NO PATIO DOOR USED AS MAIN ENTRANCE
- NO ALTERING LANDSCAPE IN COMMON AREAS
- NO PLAYING AROUND RESIDENTS CARS.
- NO CHILDREN ALLOWED TO PLAY IN PARKING LOT
- NO PARKING ON GRASS
- NO MECHANICAL WORK ALLOWED ON PARKING LOT
- ONLY APPLICANTS WITH AUTHORIZED OCCUPANTS ARE ALLOWED TO LIVE IN THE UNIT; OTHERWISE, ASSOCIATION HAS THE RIGHT TO ASK TO VACATE OR GO THROUGH EVICTION PROCESS. ALL AT OWNER’S EXPENSE.
- NO SATELITE DISHES ALLOWED
- NO COMMERCIAL VEHICLES ALLOWED TO BE PARKED ON LOT. IF YOU HAVE A SIGN ON YOUR VEHICLE, PLEASE MAKE SURE THAT IT IS COVERED WHILE IN THE LOT.

Acknowledgement of Rules and Regulations

I, _____ and _____ who will reside at _____ at Carmel at the California Club POA acknowledge that I have read and understand the Rules and Regulations given by Carmel at the California Club POA. I understand that any and all persons living in my home over the age of 18 will be screened and approved by the association and any unapproved tenants will be evicted at the homeowners’ expense.

Buyer’s Signature

Date

Print Name:

Buyer’s Signature

Date

Print Name: